

**SECTION F – DELIVERABLES OR PERFORMANCE****F.1. 52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)**

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address:

<http://www.arnet.gov/far/>

**F.2. Federal Acquisition Regulation (48 CFR Chapter 1) Clauses Incorporated by Reference**

<b><u>NUMBER</u></b>	<b><u>TITLE</u></b>	<b><u>DATE</u></b>
52.242-15	STOP-WORK ORDER	AUG 1989

**F.3. Contract Term**

The contract shall have a 30-day Phase-In period. The base period shall consist of 12 months with 4 one-year option periods. The total period of performance for this contract shall not exceed sixty (60) months, excluding the Phase-In period. This contract is renewable pursuant to the clause in Section I of this contract, FAR 52.217-9, "OPTION TO EXTEND THE TERM OF THE CONTRACT".

**F.4. Place of Performance**

The Contractor shall perform all work under this contract at the locations listed below; however, this list is subject to change due to IRS restructuring:

**IRS Logistics Support Sites:**

**Andover Campus**  
96 Milk Street  
Methuen, MA 01844

**Atlanta Campus**  
6600 Bay Circle  
Norcross, GA 30071

**Austin Campus**  
3651 South Interregional  
Austin, TX 73301

**Brookhaven Campus**  
1040 Waverly Avenue  
Holtsville, NY 11742

**Chamblee, Atlanta**  
**Covington, KY**

**Detroit Computing Center**  
985 Michigan Avenue  
Detroit, MI 48226

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**Fresno Campus**

1950 G Street  
Fresno, CA 93725

**Ogden Campus**

1160 West 1200 South  
Ogden, UT 84201

**Kansas City Campus**

1500 East Bannister Road  
Kansas City, MO 64131

**Philadelphia Campus**

11621 Caroline Road  
Philadelphia, PA 19154

**Memphis Campus**

3645 Lamar  
Memphis, TN 38118

**F.5. Delivery**

**F.5.1. Delivery Procedures**

All materials and supplies ordered under this contract shall be delivered solely in accordance with the instructions set forth in this contract.

The Government will not take responsibility for any Service Provider Furnished Property and Services see paragraph C.3.

**F.6 Reports and Deliverables**

F.6.1 All reports and deliverables are listed in Attachment J-6, Technical Exhibit 9.

**F.6.2. Subcontracting Plan Reports**

As delineated in the "Small, HUB Zone Small, Small Disadvantaged, and Women-Owned Small Business Subcontracting Plan Outline" (See Section J, Attachment J-3), each year that the contract is in effect, the Contractor shall deliver Standard Form 294, "Subcontracting Reports for Individual Contracts," and Standard Form 295, "Summary Subcontract Reports," in accordance with the instructions on the form and in compliance with the following schedule:

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CALENDAR <u>PERIOD</u>	REPORT <u>DUE</u>	DATE <u>DUE</u>	SEND REPORT <u>TO:</u>
10/01--03/31	SF 294	04/30	Contracting Officer & IRS OSDBU Specialist
04/01--09/30	SF 294	10/30	Contracting Officer & IRS OSDBU Specialist
10/01--09/30	SF 295	10/30	Contracting Officer & IRS OSDBU Specialist

**F 6.3. Strike Contingency Plan**

As delineated in Section C.1.4.9, the SP shall submit a Strike Contingency Plan. The final Strike Contingency Plan, incorporating any changes based upon the Phase-In, shall be submitted to the CO for concurrence 10 business days prior to completion of the Phase-In and within five business days when changes occur throughout the life of the contract.

**F.6.4 Quality Control Plan (QCP)**

As delineated in Section C.1.4.6.2, the SP shall deliver the QCP with the SP's proposal. The final QCP, incorporating any changes based upon the Phase-In, shall be submitted to the CO for concurrence 10 business days prior to completion of the Phase-In and within five business days after changes occur throughout the life of the contract.

**F.6.4.1 Quality Control Reports**

The SP PM shall meet with IRS management no fewer than two times per year to review quarterly bi-annual Quality Control reports and other performance measures.

**F.6.5 Safety Program Plan**

The SP shall deliver a Safety Plan with the SP's proposal. The SP shall develop a Safety Program Plan to describe the SP's overall safety program to include complying with all requirements of the contract. An updated plan shall be submitted to the CO for final approval no later than sixty (60) calendar days contract award.

**F.6.6 Reporting Requirements (Accident)**

As delineated in Section C.1.4.3, the SP shall prepare and submit and maintain Accident Reports throughout the life of the contract.

**SECTION F – DELIVERABLES OR PERFORMANCE****F.6.7 Inventory Management Reports****F.6.7.1 Government Property Inventory Report**

As delineated in Section C.2.2.2, the SP shall submit to the COTR within fifteen (15) calendar days after completion of the Phase-In, a detailed final Government Property Inventory Report, jointly approved by the Government and the SP. The SP shall maintain the records in a current status throughout the life of the contract

**F.6.7.2 Annual Physical Inventory**

As delineated in Section C.2.2.2, the SP shall conduct an annual physical inventory of all GFP. The SP shall submit a report of results within 10 business days of inventory completion throughout the life of the contract.

As delineated in Section C.2.2.2, the SP shall conduct special inventories as directed. Special inventories may be required to resolve issues of GFP accountability, availability, condition or usage.

**F.6.8 Property Shortages and Damages**

As delineated in Section C.2.2.1.2, the SP shall investigate and submit a formal report of shortage, loss, damage, or destruction of GFP to the COTR within three (3) business days after the discovery throughout the life of the contract.

**F.6.9 Small Appliance Repair, Reimbursement**

As delineated in Section C.3.2.2, the SP shall ensure that no parts are ordered or repairs initiated without prior express approval of the requesting business unit. Request shall be submitted monthly.

**F.6.10 Phase-In Plan**

As delineated in Section C.1.2.5.2, the SP shall submit a Phase-In Plan. The final Phase-in Plan shall be submitted to the CO for concurrence 15 days prior to Phase-In start date and within five business days when changes occur throughout the life of the contract.

**F.6.11 Written Notice of Key Personnel Change**

As delineated in section C.1.3.2.3, the SP shall provide written notification of key personnel change within one calendar week after knowledge of such change.

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F.6.12 Security Investigations

As delineated in section C.1.3.3.1, the SP shall submit requests for appropriate security clearances for all SP personnel within 15 working days of contract award.

F.6.13 Continuity of Operations Plan

As delineated in Section C.1.4.8.1, the SP shall submit a final Continuity of Operations Plan (COOP) to the CO within thirty (30) calendar days after contract award for final review and acceptance.

F.6.14 Physical Security Plan

As delineated in Section C.1.4.3.1, the SP shall submit a Physical Security Plan. The final Security Plan shall be submitted to the CO for concurrence within 30 days of contract award and within five business days when changes occur throughout the life of the contract.”